



“Empowering People- Strengthening Network”
9th International Congress on AIDS in Asia and the Pacific

9 – 13 August 2009, Bali International Convention Centre (BICC)

Nusa Dua – Bali, INDONESIA

GENERAL INFORMATION

We are looking forward to welcoming all delegates of the 9th International Congress on AIDS (ICAAP) to Bali, Indonesia. To assist you in your preparation for the 9th ICAAP, we are pleased to provide you with the following information:

INDONESIAN IMMIGRATION

Upon arrival at Ngurah Rai Bali International Airport, you will be assisted by our Airport Hospitality Liaisons inside the international arrival terminal to go through the Indonesian Immigration. Please follow their instructions to ensure no unnecessary delay.

Delegates already in possession of valid Indonesian Entry Visa and Citizens of Countries granted Visa-Free facility may proceed directly to the Immigration Counter. Delegates requiring Visa on Arrival will have to queue at the Visa on Arrival Counter before proceeding to the Immigration Counter.

Please ensure that you are in possession of all required documents before proceeding to the Immigration Counter and or the Visa on Arrival Counter. You need to present the 9th ICAAP Invitation Letter, a passport which is valid for at least 6 months from the date of arrival and the completed embarkation/disembarkation card received from the airline.

VISA REGULATIONS

Visiting Indonesia Without Visa

Entering Indonesia without any visa (Visa-Free) is possible only for nationals of the following 11 countries and territories: Brunei Darussalam, Chile, Hong Kong SAR (Special Administrative Region), Macau SAR, Malaysia, Morocco, Peru, the Philippines, Singapore, Thailand and Vietnam. Citizens of the above countries will be issued on arrival a stay permit for 30 days free of charge upon presentation of a passport which is valid at least for another 6 months. This stay permit cannot be extended or converted into another type of visa.

Visa on Arrival (VoA)

Citizens of countries granted with Visa on Arrival facility will be able to apply for a VoA valid for either 7 or 30 days upon arrival by air in Bali, Jakarta and a few other international airports or by ship at a limited number of Indonesian sea ports. A 7-day visa costs US\$10 and a 30-day visa costs US\$25.

This facility is now available for nationals of the following countries: Algeria, Argentina, Australia, Austria, Bahrain, Belgium, Brazil, Bulgaria, Cambodia, Canada, Czech Republic, Denmark, Egypt, Estonia, Fiji, Finland, France, Germany, Greece, Hungary, Iceland, India, Iran, Ireland, Italy, Japan, Kuwait, Laos, Latvia, Libya, Lichtenstein, Lithuania, Luxembourg, Maldives, Malta, Mexico, Monaco, Netherlands, New Zealand, Norway, Oman, Panama, People's Republic of China, Poland, Portugal, Qatar, Romania, Russia, Saudi Arabia, Slovakia, Slovenia, South Africa, South Korea, Spain, Suriname, Switzerland, Sweden, Taiwan, Tunisia, United Arab Emirates, United Kingdom and the United States of America.

Special Visa on Arrival

Due to time-constraint, a Special Visa on Arrival for 7 or 30 days may be granted for delegates registering late to the congress (up to 31 July 2009). This arrangement may also apply to delegates residing in countries without the presence of Indonesian consulates. A 7-day visa costs US\$10 and a 30-day visa costs US\$25, payable at the Visa on Arrival Counter upon endorsement by the Immigration Authority.

As announced earlier, you need to write to registration at registration@icaap9.org to request for this special visa on arrival. Requests can only be processed upon settlement of registration payment and presentation of confirmed registration number. The Indonesian Government Authority reserves the right to endorse or reject visa application requests as seen necessary.

If you have requested for this special visa on arrival facility and it is endorsed by the Indonesian Government Authority, you will be sent a Letter of Visa Guarantee prior to your departure to Bali, Indonesia. This letter will allow you going on board of the flight leaving for Indonesia. The deadline for submitting a request for a special visa on arrival through the local organising committee is 31 July 2009. We will no longer entertain such request after this date. Please contact Registration Desk at registration@icaap9.org for more information.

AIRPORT TRANSFER

All delegates will be entitled to **complimentary airport transfers** to all official hotels. The Airport transfer shuttles are in operation starting from 6 August 2009. The airport transfer shuttles will commence from a designated area at the airport. Please follow the Airport Hospitality Liaison to get there. Those staying at alternative hotels will be dropped-off at the nearest official hotel only in Tanjung Bena, Sanur and Kuta-Tuban areas. The schedule, list and map of pick-up/drop-off points are available on the congress website at www.icaap9.org. Should you wish to arrange your own transport while in Bali, there are many different taxi operators to choose from right at the airport. Most taxis are metered and the cost will depend on the length of trip you take.

OPENING CEREMONY

The 9th ICAAP opening ceremony will take place at **19.00 on 9 August at Lotus Pond, Garuda Wisnu Kencana (GWK) Cultural Park** in Bali and will be preceded with a Welcome Reception. President of the Republic of Indonesia, H.E. H. DR. Susilo Bambang Yudhoyono, is expected to officially open the congress. The Cultural Park is located at Bukit Ungasan, Jimbaran Bali with an enormous statue of Garuda Wisnu Kencana as its landmark. Delegates will be required to arrive an hour before the ceremony starts for security check. Shuttles will be provided at all official hotels and selected pick-up points. All delegates are required to present their Invitation Letters and to wear their congress badges.

Area	Departure Schedule to GWK
Nusa Dua	17.45
Tanjong Benoa	17.45
Kuta	17.30
Seminyak	17.30
Sanur	17.30

RE - REGISTRATION GUIDELINES

All registered delegates are required to report to the Re-registration desks to claim for congress bags and congress badges. Please bring your Registration Confirmation Letter which bears your Registration Number and present it to the Re-registration desks.

The local organising committee has stepped up its security and safety procedures for the congress. To minimize the risk of congress badge misuse, each delegate will be provided with a **unique Congress Badge with Radio Frequency Identification (RFID)** technology. The use of this security technology will also require all delegates to have their photographs taken during re-registration at the congress venues in Bali.

Therefore, **re-registration process has to be done individually**. It can not be waived or seconded by other people. Group re-registration of ten (10) delegates or more can make an advance appointment with the group registration desk to reduce group waiting time.

Please request for an appointment of your group re-registration to email registration@icaap9.org or call the registration hotline number at: +62 812 951 9792 (Wida) / +62 815 912 6384 (Anna) while in Bali.

RE - REGISTRATION SCHEDULE

Venue	Date	Opening Hour
Inna Grand Bali Beach, Sanur	6 – 8 Aug 2009	07.30 – 20.00
Bali International Convention Centre (BICC)	8 Aug 2009	07.30 – 20.00
Bali International Convention Centre (BICC)	10 – 12 Aug 2009	
Bali International Convention Centre (BICC)	9 Aug 2009	07.30 – 15.00

During the pre congress community forum at Inna Grand Bali Beach Hotel in Sanur, Re-registration Desks will be opened from 6 – 8 August 2009, from 07.30 – 20.00. Community Forum shuttles will be in operation from selected pick-up / drop-off points in Sanur, Kuta, Seminyak, Nusa Dua and Tanjung Bena.

At the main congress venues, the Re-registration Desks is located at the outdoor exhibition area near the Bali International Convention Centre (BICC) Main Entrance. Re-registration desks at BICC will open from from 8 – 12 August 2009, from 07.30 – 20.00. Official congress shuttles will be in operation from all official hotels to the congress venue from 8 August 2009 and onward.

You may download the complete shuttle schedules from the congress website at www.icaap9.org.

ON-SITE REGISTRATION

Those who wish to register on-site at the BICC during the Congress are requested to pay the registration fee either in cash (Indonesian rupiah only) or by credit card (Visa or Master Card will be accepted). Personal checks or travelers' checks are not accepted.

Registration fee and items covered by the fee

Fee Type	Onsite Registration Fee	Daily (Onsite) Fee
International Delegate (OECD nationals)	USD 700	USD 250
International Delegate (Non-OECD nationals)	USD 600	USD 200
Youth Delegates	USD 250	USD 100
Accompanying Person	USD 200	USD 100
Indonesian Delegate (Warga Negara Indonesia)	Rp 2, 500,000	Rp 1,000,000
Pendamping (Warga Negara Indonesia)	Rp 1,500,000	Rp 500,000
Media **	Free	Free

Note:

1. OECD member countries include: Australia, Austria, Belgium, Canada, Czech Republic, Denmark, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Luxembourg, Mexico, Netherlands, New Zealand, Norway, Poland, Portugal, Slovakia, South Korea, Spain, Sweden, Switzerland, Turkey, United Kingdom, and United States of America
2. Registration Fee entitles delegates to receive the Congress Programme Book, Congress Bag and attendance at all sessions, exhibition, Opening & Closing Ceremony, and Welcome Reception

3. Accompanying Persons are entitled to attend the Opening & Closing Ceremony, Welcome Reception and Exhibition only.
4. Youth must present proof of age by an official state or institute-issued document.
5. Please read the requirements for media on our website

Cancellation of Registration

Notification of cancellation must be made in writing and sent to the 9th ICAAP Committee secretariat. This notification must indicate a bank account to which the refund may be remitted. If the written notification of cancellation is received before 31 March 2009, 50% of the registration fee will be returned. No refunds can be made for cancellations on or after this date. All approved refund will be processed and issued 60 days after the conference.

CURRENCY

The Indonesian unit of currency is the Rupiah (Rp). Bank notes come in denominations of Rp 100.000, Rp 50.000, Rp 20.000, Rp 10.000, Rp 5.000 and Rp 1.000. There are coins worth Rp 500, Rp 100, Rp 50, and Rp 25 (although the last two have very little value).

The exchange rate (as of July 2009) is approximately as follows: US\$ 1 = Rp 10,450,-. Foreign currency, whether in banknotes or traveller's checks, should be exchanged at major banks or authorised money changers. Exchange rates offered by money changers are generally better than the banks; they also stay open longer and transactions are quicker.

There are ATMs all over Bali which mostly accept international ATM cards and major credit cards. Most ATMs will give you banknotes in denominations of Rp 100.000,- or Rp 50.000,- Depending on the bank, an ATM will allow a maximum withdrawal of Rp 5.000.000,- to Rp 10.000.000,- per day. Visa, MasterCard and American Express are accepted by most of the larger businesses. You sign the amount in rupiah and the bill is converted into your domestic currency by your bank according to US dollar exchange rate.

9th ICAAP Secretariat

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